



PUTTING THE FUN BACK
INTO LEARNING!

Dear Parents and guardians,

Welcome to the Business Studies October newsletter.

Curriculum Guide for October:

During the next four weeks, your child will be studying the following topics:

Grade 9

Enterprise, business growth and size

- the importance of enterprise to new businesses
- the key characteristics of successful entrepreneurs
- the importance of a business plan to an entrepreneur
- how to measure and compare the size of businesses
- how business can expand internally and by merger and takeover
- why some businesses remain small and why some businesses fail.

Types of business organisations

- the main forms of business organisation in the private and public sectors
- the advantages and disadvantages of each of these forms of business organisation
- how appropriate each of these forms are in different circumstances
- business organisations in the public sector.

Keywords for this topics: entrepreneur, business plan, capital employed, Internal growth, External growth, merger, takeover, horizontal integration, vertical integration, conglomerate integration.

Grade 10

Business finance: needs and sources

- why businesses need finance
- the differences between short- and long-term finance
- the importance of micro-finance in developing economies
- the different sources of finance available to business
- how managers choose between different sources.

Cash flow forecasting and working capital

- the importance of cash flow to business operations
- how a cash flow forecast is constructed and how it can be amended
- how firms can run short of cash and the likely consequences of this
- how a short-term cash flow problem can be overcome
- the importance of working capital.

Keywords for this topics: start-up capital, working capital, capital expenditure, revenue expenditure, internal finance, external finance, micro-finance, cash flow, cash inflow, cash outflow, cash flow cycle, profit, cash flow forecast, opening cash/balance, net cash flow, closing cash/ balance, sole trader, partnership, limited liability, partnership agreement, unincorporated business, shareholders.

Homework.

Your child will be given questions to complete every day and one homework task which will spread over the week, where he/she must put into practice the concepts that were covered through the week to solve a problem or answer a question. We are looking for the students to be able to use the taught concepts and develop a personal idea, analysing and evaluating situations.

How you can Help?

You can help your children by explaining the concepts that they haven't really understood in class.

Here is a useful website: [https://books.google.ae/IGCSE Business Studies](https://books.google.ae/IGCSE+Business+Studies)

Discover the business world!

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